

MOTOR VEHICLE THIRD PARTY PROPERTY DAMAGE CLAIM

SAMPLE SECOND LETTER OF DEMAND

“WITHOUT PREJUDICE”

Date

Other Party's Name
Address

Dear

In our letter dated / /20 we requested that you or your Insurer
pay the cost of repairs to our vehicle by / /20 .

As we have not received any settlement, we are now informing you that we
may take legal action against you. Unless we receive the amount claimed,
namely \$ within seven (7) days, we will instruct our solicitors to
commence proceedings for the recovery of our cost of repairs plus legal
costs, without further notice.

Yours faithfully,